



Crestwood SCHOOL & SIXTH FORM

Expectation+Achievement+Success

**Crestwood School & Sixth Form
Kingswinford, Dudley
11-18 Mixed Comprehensive**

Leisure & Activities Assistant

Rate of Pay: £8.74 – 9.01 per hour

A fantastic opportunity has arisen for a Leisure and Activities Assistant to join our team. We are seeking candidates who ideally have a passion for coaching whilst being able to communicate effectively, demonstrating the ability to organise and show initiative. You will be assisting in the smooth operation of the sport and leisure facilities at Crestwood School during the hours of community provision.

The Role

The successful candidate will be responsible for:

- To ensure the supervision of all users of the centre, whether participants or spectators and ensure effective risk assessment methods are practiced.
- To produce a weekly/monthly rota for the Crestwood Connect Team.
- Ensure the health and safety of all users of the centre, responding to emergency situations and administer First Aid if required.
- Support professional sports people, sports teams, community teams or academy groups, working with them closely. Encourage underrepresented groups or young people to participate in sporting activities.
- Set up and dismantle equipment and apparatus efficiently and safely in accordance with normal operating procedures and undertake routine maintenance duties.
- Assist in all aspects of customer care ensuring sports member's requests and demands are met appropriately.
- Maintain the external cleanliness and hygiene of the facilities and grounds.
- Securing of site and buildings at the end of shift.
- To assist sports clubs in all aspects of charter standard development. Work in unison with all clubs to develop their on-site sport activity.

Applications are welcomed from candidates who genuinely enjoy working within a sporting environment and who are able to demonstrate a commitment to the local community.

Visits to the school are welcomed.

Please contact Mrs K Chapman (kchapman@crestwood-s.dudley.sch.uk) to arrange a visit.

Closing Date: Monday 25th February.

All applications should be made via www.wmjjobs.co.uk

INVICTUS
Education Trust