



June 2019

Consultation on proposed timings to school day from September 2019

Introduction

The purpose of this document is to discuss proposed changes to the school day from September 2019. As part of the discussions we need to ensure that 'outcomes for our students' remains the priority of school, ensuring that they are getting a curriculum that is broad and balanced and provides the hours of learning. The proposal has already been initially discussed with governors and we are now consulting with all the relevant stakeholders which include parents/Carers, staff, students, Invictus and wider community. We will also inform/consult with the relevant professional bodies and unions.

What change is being considered?

MONDAY to THURSDAY

KS3	Period	Am reg	P1	P2	Break	P3	P4	Lunch	P5	P6	PM Reg
	Length	00:20	00:55	00:55	00:15	00:55	00:55	00:30	00:55	00:55	00:10
	Start	08:45	09:05	10:00	10:55	11:10	12:05	13:00	13:30	14:25	15:20
	End	09:05	10:00	10:55	11:10	12:05	13:00	13:30	14:25	15:20	15:30
KS4	Period	Am reg	P1	P2	Break	P3	Lunch	P4	P5	P6	PM Reg
	Length	00:20	00:55	00:55	00:15	00:55	00:30	00:55	00:55	00:55	00:10
	Start	08:45	09:05	10:00	10:55	11:10	12:05	12:35	13:30	14:25	15:20
	End	09:05	10:00	10:55	11:10	12:05	12:35	13:30	14:25	15:20	15:30

Hours contact: 6 hours 0 mins (v 5 hours 30mins) – 2 hours 00 mins longer over 4 days

FRIDAY

KS3	Period	Am reg	P1	P2	Break	P3	P4	Lunch	PM Reg
	Length	00:20	00:55	00:55	00:15	00:55	00:55	00:30	00:15
	Start	08:45	09:05	10:00	10:55	11:10	12:05	13:00	13:30
	End	09:05	10:00	10:55	11:10	12:05	13:00	13:30	13:45
KS4	Period	Am reg	P1	P2	Break	P3	Lunch	P4	PM Reg
	Length	00:20	00:55	00:55	00:15	00:55	00:30	00:55	00:15
	Start	08:45	09:05	10:00	10:55	11:10	12:05	12:35	13:30
	End	09:05	10:00	10:55	11:10	12:05	12:35	13:30	13:45

Hours contact: 4 hours 15 mins (v 5 hours 30 mins) – 1 hour 15 mins shorter

Weekly Total Contact Time: 28 hours 15 mins (v 27 hours 30 mins) – 0 hour 45 mins longer*

Weekly Total Teaching Time: 25 hours 40 mins (v 25 hours 00 mins) – 40 mins longer

**(5 mins extra PM tutor on Friday)*

Why is the school making this change?

From September 2020 the school PAN (Pupil Admission Number) will be rising to 210 pupils per year group, thus the school will have a population of 1050 by 2024 (excluding Post-16). From September 2019 following consultation with Dudley Local Authority the school will be admitting 210 students into Year 7 60 students above the current PAN. This is in direct response to parent preference. The school is currently under consultation for the proposed increase in numbers and this will include a new building of nine rooms to accommodate this increase for timetabled lessons – a new science block, additional Design and Technology room plus refurbishment of the current science block. The SLT have identified that the accommodation available to house the students at break and particularly lunchtime will be insufficient. Plans are in place for a new additional dining area but these are yet to be approved and funding secured. The school would like the students to take their lunch in a calm and pleasant environment where they can socialise and eat without feeling crowded into one room.

Therefore, it is proposed that as of September 2019 there will be a split lunch break for KS3 and KS4 students. This will provide students with adequate downtime in an appropriate space.

The proposed change to the lunch break will help to diminish the foreseen overcrowding and will assist in reducing the number of issues that happen during the current 35 minute lunch break. Extra-curricular lunchtime activities will still be in place. The model will run for two years initially and will be reviewed prior to the new build completion.

Will the proposed change result in any impact on current provision?

Parents may have concerns regarding an extra 20 minutes, especially during the winter hours and the shortened day on a Friday but the school would have a meeting with the bus companies around the times of the buses after school to find solutions to this. The early finish on a Friday should mean that public transport is less congested for students on their journey home and for those collected by car the surrounding pick up points are less busy. As part of the planning for the new build an updated Travel Plan is being undertaken and bus companies are in the process of being consulted.

Those children who travel to school by taxi will have their transport hours amended.

There are some considerations to think through.

One would be the starting time for cleaners in the school who presently start at 15:30pm. This arrangement can continue in its current form. There are no plans to shorten hours for staff.

Some administration staff finish their work at 16:30pm. This will continue Monday to Thursday and pro rata administrative staff will not have any reduction in working hours across the week.

Teaching Assistant hours are 8:45 – 15:15. The extension to the school day Monday to Thursday and reduction of the school day on a Friday will counterbalance this.

Consideration would also be needed at lunchtime around duties. Additional lunchtime duties will be put in place as a result of the split lunch. These duties will be undertaken by those staff on the leadership scale or will be paid duties if staff volunteer to do so thus continuing the status quo.

Break time will be “zoned”. Each Year group will have a designated area of the school for break time refreshments and socialising.

No member of staff will be directed to do more than the statutory required duties.

Lunchtime and afterschool clubs will continue as they do currently. There will be no reduction in the amount of extra-curricular provision.

Staff meetings would start and finish 10 minutes later but time is gained on Fridays.

Part time staff will be considered on an individual basis and any changes to working patterns will be dependent on the yet to be finalised school timetable.

Fixtures may have an impact on last period when teams are having to travel further but sufficient notice is being given to ensure that teams and fixtures secretaries can take into account our new school day.

Conclusion

This new model of the school day protects the strong academic and pastoral values of Crestwood. Curriculum time is increased and key pastoral time is protected. The proposal remains in line with the 1265 statutory guidance. There will be no impact on the opportunities that Crestwood offers its students.

The consultation will last for 20 working days, starting Thursday 13th June and end on Wednesday 10th July. This will allow time for responses to be collated and discussed with the local governing body.

If you would like to comment on the proposal, please put this in writing to:

Mrs Caroline Sutton - Headteacher

'Consultation on school day'

Crestwood School

Bromley Lane

Kingswinford

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DY6 8QG

Or you can email ztrevis@crestwood-s.dudley.sch.uk, marking it to the attention of the 'consultation on school day'.